**Call for Proposals – Application Template**

**A word version of this template along with the necessary documents noted below must be uploaded to the CIMVHR Funding Opportunities Portal.** [**http://funding.cimvhr.ca/login**](http://funding.cimvhr.ca/login)

**If you do not have a CIMVHR account, you must register before you can apply.**

**Project title:** (please insert the Task number and title)

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| **PRINCIPAL INVESTIGATOR** |
| \* The PI must be a researcher affiliated with a Canadian CIMVHR University Member. |
| Name:  Position:  Institution (Department):  Mailing Address:  E-mail Address:  Phone Number: |

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| **RESEARCH TEAM MEMBERS AND ADDITIONAL COLLABORATORS** | |
| Please list all intended project team members and any additional collaborating institutions. If more space is required, please insert a line, duplicate this box and add content. | |
| Contact name and title:  Organization:  Mailing address:  E-mail address:  Phone number:  Role on project: | Contact name and title:  Organization:  Mailing address:  E-mail address:  Phone number:  Role on project: |
| Contact name and title:  Organization:  Mailing address:  E-mail address:  Phone number:  Role on project: | Contact name and title:  Organization:  Mailing address:  E-mail address:  Phone number:  Role on project: |

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| **RELEVANT EXPERIENCE** |
| Please review the Statement of Work (SOW) and list the relevant experience of the principle investigator, co-investigators and team members (1 page max): |

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| **RESEARCH APPROACH AND METHODOLOGY** |
| Please outline the research approach and methodology that will be used to conduct the project as described in the Statement of Work (SOW). The outline should be written plain language using non-technical terms that can be clearly understood by reviewers/readers with various areas of expertise (i.e., minimal academic terminology and references to methodology). (1-2 Pages Max) |
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| **Principal Investigator and Co-Investigator CV’s** |
| Please upload a copy of the Principal Investigator and any Co-Investigators CV’s with your application. |

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| **Budget** |
| Please contact Jocelyne Halladay for a copy of the specific CIMVHR template document you will require to complete your budget. [jocelyne.halladay@queensu.ca](mailto:jocelyne.halladay@queensu.ca)  Please also provide a short justification for your budget below. |
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| **Impact** |
| Please provide a paragraph on how this research may impact the broader population, policy or procedure. |

**Proposals that are submitted without the following will not be considered.**

* Completed Call for Proposals – Application Template
* Completed CIMVHR Budget Template
* CV of the Principal Investigator and Co-Investigator(s), a Canadian Common CV is preferred